



## **NOTICE OF MEETING**

<b>Meeting:</b>	<b>Overview and Scrutiny Committee</b>
<b>Date and Time:</b>	<b>Tuesday 21 September 2021 7.00 pm</b>
<b>Place:</b>	<b>Council Chamber</b>
<b>Enquiries to:</b>	<b>Committee Services committeeservices@hart.gov.uk</b>
<b>Members:</b>	<b>Axam, Collins, Crookes, Davies, Dorn, Drage, Farmer, Harward, Smith, Wildsmith and Worlock (Chairman)</b>

Joint Chief Executive

CIVIC OFFICES, HARLINGTON WAY  
FLEET, HAMPSHIRE GU51 4AE

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## **AGENDA**

**This Agenda and associated appendices are provided in electronic form only and are published on the Hart District Council Website.**

**Please download all papers through the Modern.Gov app before the meeting.**

- **At the start of the meeting, the Lead Officer will confirm the Fire Evacuation Procedure.**
- **The Chairman will announce that this meeting will be recorded and that anyone remaining at the meeting had provided their consent to any such recording.**

### **1 MINUTES OF PREVIOUS MEETING (Pages 5 - 10)**

The minutes of the meeting of 17 August 2021 are attached to be confirmed and signed as a correct record.

### **2 APOLOGIES FOR ABSENCE**

To receive any apologies for absence from Members\*.

**\*Note:** Members are asked to email Committee Services in advance of the meeting as soon as they become aware they will be absent.

### **3 DECLARATIONS OF INTEREST**

To declare disclosable, pecuniary and any other interests\*.

**\*Note:** Members are asked to email Committee Services in advance of the meeting as soon as they become aware they may have an interest to declare.

### **4 CHAIRMAN'S ANNOUNCEMENTS**

There were no announcements.

### **5 PUBLIC PARTICIPATION (ITEMS PERTAINING TO THE AGENDA)**

Anyone wishing to make a statement to the Committee should contact Committee Services at least two clear working days prior to the meeting. Further information can be found at:

[Public Participation leaflet 2020 A4.pdf \(hart.gov.uk\)](#)

### **6 PLACE SERVICE PANEL UPDATE (Pages 11 - 30)**

Feedback from Members of the Service Panel for Place.

### **7 COMMUNITY SERVICE PANEL UPDATE (Pages 31 - 42)**

Feedback from Members of the Service Panel for Community Services.

### **8 ENVIRONMENT & TECHNICAL SERVICE PANEL UPDATE (Pages 43 - 52)**

Feedback from Members of the Service Panel for Environment & Technical Services.

### **9 CORPORATE RISK REGISTER (Pages 53 - 56)**

As part of the Council's governance framework, it is essential that it identifies and manages risk that it is exposed to.

The Council has a Corporate Risk Register which should be reviewed by management on a regular basis and reported to members to provide assurance that appropriate arrangements are in place to mitigate identified risks.

### **RECOMMENDATION**

That the Committee reviews the content of the Corporate Risk Register.

### **10 SEEKING NOMINATIONS TO A TASK AND FINISH GROUP FOR THE DEVELOPMENT OF THE NEW HOMELESSNESS AND ROUGH SLEEPING STRATEGY (Pages 57 - 59)**

The council is in the process of developing its new Homelessness and Rough Sleeping Strategy, as the current one expires next year. As part of the development process, officers are seeking nominations from Overview and Scrutiny Committee for 3 Members to be part of a Task and Finish Group.

The Task and Finish Group will be cross party and so a nomination is sought from each political party. The Portfolio Holder for Community, and relevant officers will also be part of the group.

### **RECOMMENDATION**

1. That Overview and Scrutiny Committee nominate 3 representatives to take part in a Task and Finish group which will assist in the formulation of the Council's new Homelessness and Rough Sleeping Strategy.
2. It is anticipated that the Task and Finish Group will meet on Monday 18<sup>th</sup> October at 5pm.

## **11 REFRESHMENTS CONCESSION OPPORTUNITIES AT EDENBROOK AND BRAMSHOT FARM COUNTRY PARKS (Pages 60 - 62)**

The purpose of this report is to seek approval for the Head of Environment & Technical Services to market the opportunity to secure a refreshment facility at Edenbrook and Bramshot Farm Country Parks.

At this point no funding is requested for this project; however, depending on response from the market; funding may be requested through the annual budget cycle for 2022-23 on an invest to save basis to develop temporary or permanent trading facilities subject to approval and permissions.

### **RECOMMENDATION**

- 1 That the Council subject to its rules on procurement and Contract Stanc Orders markets the opportunity for the delivery of modest refreshmr facilities at both Edenbrook and Bramshot Country Parks.
- 2 That the Head of Service for Environment & Technical Services procure lease of no longer than one year with suitable providers.
- 3 That the lease is granted on a commercial basis with the contribution from lease contributing to savings required as part of the budget setting process
- 4 That a future report is produced for Cabinet to determine whether the lea are extended beyond the first year of operation.
- 5 That any capital or revenue funding associated with this goes through standard budget setting process and is approved as part of the 2022 budget setting process.

**12 FOOD RECOVERY PLAN 2021/22 (Pages 63 - 102)**

To consider the Food Recovery Plan 2021/22 as set out in Appendix 1.

**RECOMMENDATION**

That Overview & Scrutiny Committee consider the draft Food Recovery Plan 2021/24 and make any recommendations to Cabinet when considering the Plan at its meeting in October 2021.

**13 CABINET WORK PROGRAMME (Pages 103 - 107)**

To consider the Cabinet Work Programme.

**14 OVERVIEW AND SCRUTINY WORK PROGRAMME (Pages 108 - 111)**

To consider and amend the Overview and Scrutiny Work Programme.

**Date of Publication: Monday, 13 September 2021**